**Minutes**

**Present**

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| **Name** | **Role/ organisation** | **Initials** |
| Victoria Stark | Patient representative, lay member of Governing Body, chair | VS |
| Nafsika Thalassis | BME Health Forum | NT |
| John Foster | Health & Wellbeing Strategy and Delivery Manager – Grenfell Recovery, Royal Borough of Kensington & Chelsea | JF |
| Donna Arthur | Open Age | DA |
| Jamie Renton | Action Disability Kensington and Chelsea | JR |
| Ryan Price | Epic CIC | RP |
| Anthony Graham | Working with Men | AG |
| Carrie Hirst | Community Champions – Notting Dale | CH |
| Lucy Cook | Central and North West London NHS Trust | LC |
| Angela Spence | Kensington and Chelsea Social Council | AS |
| Filsan Ali | Midaye | FA |

**In attendance**

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| **Name** | **Role/ organisation** | **Initials** |
| Susan Rudnick | Latimer Community Arts Therapy | SR |
| Alison Kirk | North Kensington Engagement Lead, WLCCG | AK |
| Adrian Phelan | West London CCG | AP |

**Apologies**

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| Michael Ashe | Volunteer Centre Kensington and Chelsea | MA |
| Malcolm Phillips | Hestia | MP |
| Mary Fortheringham | Kensington and Chelsea Mind (Healing Minds (Consortia)) | MF |
| Mona Hayat | Director for North Kensington Recovery Programme, WLCCG | MH |
| Sarah Cahn | Insight Young Peoples Drugs & Alcohol service | SC |
| Sheila Durr | Director of Communities and People, Royal Borough of Kensington and Chelsea | SD |

| **Item** | | **Action** |
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| **1** | **Introduction** | |
| 1.1 | **Welcome and Introductions**  The Chair welcomed members and attendees to the meeting.  Apologies were noted as above. | |
| **2** | **Minutes of the meeting held on 23rd April 2018**  The minutes of the meeting held on 23rd April 2018 were accepted and agreed. | |
| **3** | **Update on health needs assessment**  AK provided a verbal update provided by Jason Strelitz who was unable to attend the meeting:  Needs Assessment on health, Wellbeing and Community Recovery is starting to be synthesised with a view to completion in June.  We have been carrying on with community conversations focussed on the draft Foundations of Recovery which have brought a lot of insight and challenge  **Action: JS to provide an update at the next meeting in June** | |
| **4** | **Latimer Community Art Therapy (LCAT) – Susan Rudnick**  Susan had been invited to the Multi Agency Forum to present the work of Latimer Community Arts Therapy and to obtain agreement by the Forum members to apply for further funding through the CCG Project Initiation Document (PiD) process.  Susan took the members through her presentation which set out the work that Latimer Community Arts Therapy has been undertaking since the fire. She described the work of the therapists as ‘holding a space’ in the community, specifically with children and young people.  The work of LCAT is being delivered through various School & Nursery Art Psychotherapy projects and Community Art Psychotherapy projects.  Susan is seeking further funding to deliver a 45 week programme of Adult Art Psychotherapy and a 46 week programme of Older Adult Art Psychotherapy.  Following Susan’s presentation a discussion took place with the members and agreement was made by the members to support Susan’s proposal and for the CCG to work with Susan to take this forward. | |
| **5.** | **Communications Update**  AP provided a verbal update following on from an earlier email which had been sent out to members in relation to the Grenfell Tower Public Inquiry as set out below:  **Support leaflets**    We have produced two leaflets that outline NHS support that is available throughout Phase 1 of the Grenfell Tower Inquiry. [This leaflet](https://www.cnwl.nhs.uk/wp-content/uploads/NHS-support-during-the-Grenfell-Tower-Inquiry-General.pdf) is specific to those attending the hearings at Millennium Gloucester Hotel. [This one](https://www.cnwl.nhs.uk/news/nhs-support-grenfell-tower-inquiry-leaflets-published/) is a general leaflet that includes support at the inquiry and that available at the screening at Notting Hill Methodist Church. Both are summarised on the CNWL website [here](https://mail.nw.london.nhs.uk/OWA/redir.aspx?SURL=VQgBFm4QsvFyBPPBl7IOoZPpAWDNZfPxLTcnTCfvx-3VQGTWkNbVCGgAdAB0AHAAcwA6AC8ALwB3AHcAdwAuAGMAbgB3AGwALgBuAGgAcwAuAHUAawAvAG4AZQB3AHMALwBuAGgAcwAtAHMAdQBwAHAAbwByAHQALQBnAHIAZQBuAGYAZQBsAGwALQB0AG8AdwBlAHIALQBpAG4AcQB1AGkAcgB5AC0AbABlAGEAZgBsAGUAdABzAC0AcAB1AGIAbABpAHMAaABlAGQALwA.&URL=https%3a%2f%2fwww.cnwl.nhs.uk%2fnews%2fnhs-support-grenfell-tower-inquiry-leaflets-published%2f).    **Media enquiries**    If you receive any media enquiries during the inquiry or beyond, refer them to me at this address if they are during normal business hours. Or I can be contacted by phone on 07974669338. If they are out-of-hours enquiries, including weekends, you should refer the requests to Andrew Pike, Assistant Director of Communications on 07771 339170. Andrew’s email address is [a.pike@nhs.net](https://mail.nw.london.nhs.uk/OWA/redir.aspx?SURL=Uh_zrcFwztNjwe_xHLfzjbdUaRiP4I92eiw8gWpCktnVQGTWkNbVCG0AYQBpAGwAdABvADoAYQAuAHAAaQBrAGUAQABuAGgAcwAuAG4AZQB0AA..&URL=mailto%3aa.pike%40nhs.net)    You can contact us for any queries or concerns you have about any element of communications during the inquiry and around the period of the first anniversary.    **A useful inquiry podcast resource**    Every day during the inquiry BBC journalist Eddie Mair will post a podcast [here](https://mail.nw.london.nhs.uk/OWA/redir.aspx?SURL=LRE-IEuFD2kA8bFs7Hvfk1I5jGsSMRsw2Jt0eALvbPjVQGTWkNbVCGgAdAB0AHAAcwA6AC8ALwB3AHcAdwAuAGIAYgBjAC4AYwBvAC4AdQBrAC8AcAByAG8AZwByAGEAbQBtAGUAcwAvAHAAMAA2ADYAcgBkADkAdAAvAGUAcABpAHMAbwBkAGUAcwAvAGQAbwB3AG4AbABvAGEAZABzAA..&URL=https%3a%2f%2fwww.bbc.co.uk%2fprogrammes%2fp066rd9t%2fepisodes%2fdownloads) which will aim to demystify each stage of proceedings. These podcasts began on 9 May and will continue daily. We recommend that you listen to those already produced and then continue to listen every day as the inquiry goes on.  In addition to this Adrian shared the App that had been created to support the Manchester bombings anniversary. Many of the members had already seen the App and felt that it was really useful and one should be replicated for the Grenfell fire anniversary. Adrian agreed to take this forward in partnership with CNWL.  Adrian presented to the group a couple of concepts for the new Tube advertising at Latimer Road and Ladbroke Grove stations. This was part of on-going engagement to develop the posters which aims to provide information on local NHS health services available to those affected by the fire.  Finally Adrian wanted to personally thank Carrie Hirst and Joe Batty for their support in the development of the CCG communications.  **Action: Adrian to take back the comments on the poster concepts and feed into design**  **Adrian to take back the Manchester App and work with CNWL to develop**  **something for the Grenfell Anniversary** | |
| **6.** | **Director of Services Update**  AK provided an update: The Directory of Service is being developed by West London CCG and a questionnaire has been sent out to all third sector organisations within the North Kensington area to provide us with up to date information of the services they offer. There has been very few responses from organisations which means that the Directory of Service is at risk of not consisting of the most recent and up to date information.    At present there are plans to be implemented as a platform for the directory to sit on. Health help now is an app and website that is being implemented across all the CCG’s in North West London. Harrow have been the first to do so and is proving very successful. The app is an online symptom checker which allows users to seek services near to them. We feel that this would be a very good way of promoting self-care amongst the North Kensington Community and think that this would be the best place for the Directory of Service to reside. | |
| **7.** | **Public Inquiry and One Year Anniversary Update**  AK gave an update on the support which is being provided over the first two weeks of the Grenfell Fire Public Inquiry and the pen-portrait commemorations. The additional support is being provided following engagement with local faith leaders and organisations as well as residents and the Public Inquiry Team. The support is as follows:  Public Inquiry – Gloucester Millennium Hotel – Breathing Support – two therapists working alongside Hestia and the Outreach Team  Notting Dale Church – Massage and breathing support during the live screenings  Grenfell United/Friends and Family Advice Centre – Massage  A review of the provision will be carried out after the first two weeks, when the Inquiry will move to Holborn Bars, learning will be used to inform the future offer of support which will then be agreed with the Inquiry Team and provided alongside the support already provided by Hestia and the Outreach Team. | |
| **8.** | **Point of Care – Schwartz Rounds**  Joanna Goodrich and Aggie Rice were in attendance to present Schwartz Rounds. The aim of the presentation and introduction to the Rounds was to consider if this approach would be something of benefit to local voluntary and community partner organisations. The attached slide set and links to online video’s sets out how Schwartz Rounds work and how they may be useful for North Kensington.    <https://www.pointofcarefoundation.org.uk/resource-library/?filter_topic=0&filter_programme=72&filter_person=0>  Following the presentation and film Joanna and Aggie invited discussion and feedback from members.  JF said that RBKC were looking at a similar approach to using Schwartz Rounds with the key worker roles within the Council and if this approach was agreed by the Forum that there may be opportunities to combine approach.  NT suggested that any approach would need to take into consideration the statutory/voluntary and community sector mainstream delivery as well as that for Grenfell as this could cause some potential issues if not managed properly.  It was suggested that the approach could be to look at themes rather than groups or organisations for a Schwartz Round, this would bring together a range of agencies rather than focus on one organisation.  There was general agreement and interest to progress discussions on taking this forward.  **Action: AK to invite members to join a small working group to meet with Point of Care and discuss how to take forward** | |
| **7.** | **Any other business**  RP would like to provide an update of the work of Epic CIC at the next meeting.  **Action: AK to put RP on the agenda for next meeting** | |
| **9.** | **Time and date of next meeting**  Monday 18th June 2018, 3.00pm to 5.00pm, Museum of Brands | |